

Minutes
Regular Town Board Meeting
Town of Paonia, Colorado
March 26, 2024

RECORD OF PROCEEDINGS

Public Participation: Must raise hand and be recognized by the Mayor, come to the podium and state your name and the street on which you live. Time limit is 3 minutes, one time per item. Direct all comments to the Mayor. No responses will be made by staff or Board during the meeting. No derogatory or demeaning statements or public displays. Please be respectful.

Roll Call

PRESENT

Mayor Mary Bachran
Mayor Pro-Tem Dave Knutson
Trustee Paige Smith
Trustee John Valentine
Trustee Morgan MacInnis
Trustee Kathy Swartz

ABSENT

Trustee Rick Stelter

Approval of Agenda

Mayor Pro-Tem Knutson makes a motion, seconded by Trustee Smith, to accept the agenda.

The motion carries unanimously.

Announcements

Safe Routes to Apple Valley Park - Walk & Roll Audit - April, 3, 2024

Public Comment

Any topic not included under Actions & Presentations; 3-minute time limit.

M. Wolf: comments about billing.

C. Patterson: comments on Election integrity.

J. Ackerman: invitation to Final Friday Frolic.

Consent Agenda

Trustee Smith makes a motion, seconded by Trustee MacInnis, to approve the consent agenda.

The motion carries unanimously.

Staff Reports

Town Administrator Wynn provides updates on utility billing, rate comparisons for communities nearby, and purchasing policy updates.

Actions & Presentations

Public comments must be related to the agenda item, 3-minute time limit.

Presentation:

FY-2022 Audit Presentation - Hinkle & Company, PC

Jim Hinkle, from Hinkle & Company PC, provides a presentation on the Town of Paonia FY-2022 Audit which has an unmodified or clean opinion. He also reports that they are on track to start the FY-2023 Audit in June and thinks it will go much quicker and be done by July 31 2024.

Public Comments:

S. Watson: Comments on franchise tax

W. Brunner: Question about the revenue funds

The Board of Trustees asks questions and discusses Highway Tax, common reserve levels for small communities, Enterprise vs Government Funds, Audit deadlines, monthly reports as best practices, purchase orders & encumbrances and Budget to Actuals.

Presentation:

Status Update from Phoenix Rising Resources on the Comprehensive Plan

Calla Rose Ostrander, Phoenix Rising Resources LLC, provides a status update on the Comprehensive Plan and next steps.

Public Hearing

Hotel and Restaurant Liquor License transfer from Flying Fork LLC to Flying Fork Ltd

Mayor Bachran opens the public hearing at 7:23 pm.

Town Clerk Vetter confirms that proper notification was made.

Town Clerk Vetter goes over the Preliminary Findings report for the Board of Trustees and confirms that all legal requirements are met for the Transfer of the Liquor License.

Jessica and Francesco Catinella, Flying Fork Ltd, introduce themselves to the Board and present their plans for the restaurant.

Public Comment:

No public comment is made.

Mayor Bachran closes the public comment portion of the public hearing.

Trustee MacInnis asks questions about the bar menu.

Mayor Pro-Tem Knutson ask about hours of operation and planned closing days.

Mayor Bachran closes the public hearing at 7:32pm

Mayor Pro-Tem Knutson makes a motion, seconded by Trustee MacInnis to approve the Hotel and Restaurant Liquor License Transfer from Flying Fork LLC to Flying Fork Ltd.

The motion carries unanimously.

Agenda Item 1 - Consideration of Approval of the First Amendment to Lease with SBA Towers II LLC

Town Administrator Wyn request that this be continued until a later meeting while he verifies certain conditions.

Agenda Item 2 - Consideration of Approval of Camping at Apple Valley Park for the Volunteers for Outdoor Colorado Group May 4th and 5th

Town Administrator Wynn provides background on the request.

Public Comment:

T. McReady: Comments about last year's success,

L. Howe: Asks questions about number of volunteers and routes.

Trustee Smith makes a motion, seconded by Trustee MacInnis to approve camping at Apple Valley Park for the Volunteers for Outdoor Colorado on May 4th and 5th.

The motion carries unanimously.

Agenda Item 3 - Consideration of submitting a SS4A to USDOT to create safe streets plan for the Town of Paonia.

Mayor Bachran gives a background and explains how this grant being used for a Safe Streets Plan could provide the opportunity to apply for more grants to fix the streets.

Trustee Swartz makes a motion, seconded by Trustee Smith, to approve submitting a SS4A to USDOT to create a Safe Streets Plan for the Town of Paonia.

Voting Aye: Trustee MacInnis, Trustee Valentine, Trustee Smith, Trustee Swartz

Voting Nay: Mayor Pro-Tem Knutson

The motion carries.

Agenda Item 4 - Consideration of Terminating Agreement for SCADA Contract at the Clock Treatment Plant

Town Administrator Wynn provides background to the SCADA contract.

Public Comment:

C. Patterson: comments on the amount

S. Watson: asks about abandoning the lower treatment plant.

Board discussion includes relining, whether abandoning the tank, freeing up money, cost- saving measures

Mayor Pro-Tem Knutson makes a motion, seconded by Trustee Smith to terminate the SCADA contract at the Clock Treatment plant.

The motion carries unanimously.

Agenda Item 5 - Consideration of Appointing Trustee Paige Smith (Mayor-Elect) as the Local Government Designee to the Energy & Carbon Management Commission

Mayor Pro-Tem Knutson makes a motion, seconded by Trustee MacInnis to appoint Trustee Paige Smith, the Mayor-Elect as the Local Government Designee to the Energy & Carbon Management Commission.

The motion carries unanimously.

Agenda Item 6 - Consideration of Approving Conference Attendance for Trustee Smith to the 2024 Energy & Environment Symposium: oil and gas education for local government
Trustee MacInnis makes a motion, seconded by Mayor Pro-Tem Knutson to approve conference attendance for Trustee Smith, Mayor-Elect to the 2024 Energy & Environment Symposium: Oil & Gas Education for Local Government.

The motion carries unanimously.

Agenda Item 7 - Letter of Support for Submission of Safe Pathways for Paonia Congressionally Directed Spending Request

Mayor Bachran gives the background.

Trustee Smith makes a motion, seconded by Trustee MacInnis to approve a letter of support for Submission of Safe Pathways for Paonia's Congressionally Directed Spending Request.

The motion carries unanimously.

Agenda Item 8 - Consideration of Approval for Change Order #1 to the Phoenix Rising Agreement for the Comprehensive (Master) Plan

Calla Rose Ostrander, Phoenix Rising Resources LLC, explains the change order. Trustee MacInnis makes a motion, Seconded by Mayor Pro-Tem Knutson to approve the Change Order #1 to the Phoenix Rising Agreement for the Comprehensive (Master) Plan.

Voting Aye: Mayor Pro-Tem Knutson, Trustee Smith, Trustee MacInnis, Trustee Swartz

Voting Nay: Trustee Valentine

The motion carries.

Mayor & Trustee Reports


Parks and Public Safety Committee Report

Adjournment

The meeting adjourns at 8:17 pm.


Samira M Vetter, Town Clerk




Mary Bachran, Mayor